



ECOLE DU SAMEDI LIBRARY POLICIES 2022-2023

Ecole du Samedi provides free access to our library, which includes a large variety of books, CDs and DVDs for all ages that support the instructional program.

Located in the Primary School Building, next to the reception desk, the library is open from **9:45 am to 11:30 am**. Each family will receive a free membership upon registering with the librarians.

Library Policies:

- Parents are responsible for returning items in the same condition.
- Check-out limits:
 - 1 registered child: 4 items (including a maximum of 2 DVDs/CD/Tapes)
 - 2 registered children: 6 items (including a maximum of 2 DVDs/CD/Tapes)
 - 3 or more registered children: 7 items (including a maximum of 2 DVDs/CD/Tapes)
- Return time: 2 weeks maximum
- Penalties for late returns:
 - Books/ DVD/CDs/Tapes: \$ 2.00/ item/ week
- Penalties for damaged or lost items:

A 20 dollars fee will be charged to the parents' credit card for any book or DVD that has not been returned or replaced within five weeks of the initial borrowing date.

Library Use Authorization Form

- I have received and I agree with the Ecole du Samedi Library policies.

Printed Last Name

Printed First Name

Signature

Date